

PowerSchool Parent Portal How-To Create an Account

PowerSchool allows parents with a “single-sign-on” for your children. Before you attempt to login for the first time, you will need to get your student’s Access ID and password from their school.

Launch a web browser (Internet Explorer, Safari, or FireFox) and go to PowerSchool Parent Portal URL:

<http://powerschool.ardmoreschools.org/public>

First time users will need to Create an Account. Click the [Create Account](#) Button to begin.

To create a parent/guardian account, enter the following information:

First Name: - Your first name

Last Name: - Your last name

Email: - Must be valid email address. Student notifications and correspondence related to your account will be sent to this email address.

Desired User Name: - Your user name is your unique PowerSchool identity. Create a username that you will remember.

Password: - Create a password that is at least six characters in length and something that you will remember. You will have to confirm your password.

Student Access Information: - Information for a minimum of one student, including the student name, Access ID and password (you will need to get this information from your student’s school(s)).



Login

User Name

Password

[Having trouble logging in?](#)

Create an Account

Create a parent/guardian account that allows you to view all of your students with one login account. You can also manage your account preferences. [Learn more.](#)

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Create Parent/Guardian Account

First Name	Key in Your First Name	<input type="text" value="John"/>
Last Name	Key in Your Last Name	<input type="text" value="Smith"/>
Email	Key in Your Valid Email Address	<input type="text" value="myemail@email.com"/>
Desired User Name	Create a unique User Name	<input type="text" value="johnjohn321"/>
Password	Create a password (at least six characters long)	<input type="password" value="....."/>
Re-enter Password	Confirm your password	<input type="password" value="....."/>

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent/Guardian Account

	Student Name	Access ID	Access Password	Relationship
1.	<input type="text" value="Sally Smith"/>	<input type="text" value="0038621"/>	<input type="password"/>	<input type="text" value="Father, natural/adoptive"/>
2.	<input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="-- Choose"/>
3.	<input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="-- Choose"/>
4.	<input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="-- Choose"/>
5.	<input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="-- Choose"/>
6.	<input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="-- Choose"/>
7.	<input type="text"/>	<input type="text"/>	<input type="password"/>	<input type="text" value="-- Choose"/>

Choose your relationship to the student

Key in your student's name, their Access ID and Password that you received from their school.

enter