

## Recognition & Reward Procedures for Administrators

1. There will be up to four Cornerstone Administrator Awards to be shared between Plainview Schools and Ardmore City Schools.
2. Up to four awards will be given to the highest scores among all qualifying building sites. It is further understood that Cornerstone Awards will only be given to administrators at sites exhibiting academic excellence. "Sites exhibiting academic excellence" will be determined by the Evaluation Committee based on the applications received from each site. Should there be less than four (4) sites achieving academic excellence, fewer awards will be given.
3. To be eligible to participate, the building principal must be an **active** member of each Team that applies for Recognition and Rewards at their individual sites. Since administrative awards will be awarded by site, building principals will be responsible for utilizing their assistants with Teams as they see fit.
4. Administrative awards shall be \$1,500 per principal and \$1,000 for each vice principal at sites who are selected for the Cornerstone Administrative Award. The dollar cap shall be set at \$10,000 per year for the administrative rewards.
5. Points will be awarded as follows: one (1) point shall be given to the administrator for each team in his/her building who receives a Cornerstone Award.
6. The total points awarded for each administrator shall be divided by the total number of teachers at said administrator's site. NOTE: *If the teacher works for more than one administrator, only the administrator whose building the teacher spends the majority of the day will be used.*
7. The administrators from the four (4) sites with the Ardmore and Plainview Schools with the highest average scores will qualify for awards (if their site has achieved excellence as determined by the Cornerstone Committee).

### Scoring Example:

- Administrator A has thirty (30) teachers who spend the majority of their work day with said administrator.
- Five (5) teams won awards in **Administrator A's Building**

$$\frac{(5 \times 1)}{30} = .166 \text{ score for the Administrator A}$$