



Recognition & Rewards 2010-2011 School Year

Eligibility:

All certified staff members including full time administrators classified as building principals or assistant building principals are eligible to participate. Each year the Cornerstone Steering Committee will determine the amount allocated to Recognition and Rewards. The Annual Allocation will be distributed as follows:

- 75% of funds to Team rewards and 25% to Individual rewards.
- 50% of the total amount allocated will be awarded to educators in core subject areas. The core subject areas being math and reading in 3rd – 8th grades and all high school subjects which require the student to take an End-Of-Instruction test upon completion. (Algebra I, Algebra II, Geometry, English II, English III, Biology I, and US History)

Applications & Rewards for Teachers and Administrators:

There are two different ways that teachers can receive recognition and rewards. The first is by applying for an individual award. This is accomplished by filling out the Individual Certified Staff Recognition Form. The second is by applying for a team award which requires that the Team Recognition Form be filled out. Individual rewards will be up to \$1,500.00. Each member of a team will be eligible to receive up to \$1,000.00. **NOTE: The amounts awarded may vary from year to year depending upon the number of applicants and the number of award recipients.**

It is possible for a teacher to receive rewards from both areas. It is also possible to participate on more than one team and receive rewards from multiple teams. No individual will receive more than two Team and one Individual award. Applications can be obtained in each building principal's office and on your school website. Collaboration with administrators is encouraged but individuals and teams must complete their own applications.

If a building administrator applies, he/she **MUST** be a **participating** member of each team submitted at their site. Administrators are eligible to receive only one reward. Building principal rewards will be the same as individual rewards. Assistant building principal rewards will be the same as team rewards. Details describing administrator rewards are in the document entitled, Recognition & Reward Procedures for Administrators.

Application Form Rules & Helps:

Use only the space that is supplied on the application to provide the information that is requested. The form has been set to accept font size 11. This is not to be changed. If you need to skip a line or skip to the next line when typing information, hold down the ALT key and hit ENTER for each line you want skipped. Each applicant will be allowed to attach a maximum of 4 sheets of **data** to their application to verify results of assessments given.

Application Deadline:

Copies of all applications must be submitted to Philip Black at the Ardmore Chamber of Commerce no later than 5:00 p.m., Friday, December 17, 2010. Those submitting applications by the deadline will be allowed to modify their plan and resubmit their application to Philip Black at the Ardmore Chamber of Commerce no later than 5:00 p.m. on Monday, January 31, 2011. **The Plan of Action** which describes the Individual or Team's method to improve **Student Academic Growth & Achievement** submitted by the December or January deadline will be the last **Plan of Action** accepted.

The final deadline for submitting the **completed application for scoring** will be determined after the Ardmore and Plainview school calendars have been approved by each board of education and the 2010-2011 OCCT data has been received. That date will be announced as soon as possible. **NOTE: Do NOT submit a Plan of Action in the completed application for scoring. The last Plan of Action that was received in December or January will be attached to your completed application when received.**

A Cornerstone representative will be available through December 10th to answer questions concerning the application forms and/or rubrics.

Reward Determinations and Notifications:

The final deadline for submitting **completed applications** will be announced at the beginning of the 2011-2012 school year. Individual and team reward recipients will be announced during the fall of 2011.

An independent group of qualified educators and appointed members of the Cornerstone Steering Committee with input from the site administrators will review and evaluate all of the submitted applications. The rubric developed by the Evaluation Committee will be adjusted annually as directed by the Committee.

Once award recipients have been determined, each will receive an invitation to the Annual Investors' Meeting at which time awards will be presented. Those staff members that apply for Cornerstone Recognition and Rewards and are no longer employees the following year of the school district from which they applied will not be eligible to receive an award. The only exception will be retirees. **All recipients agree to present their "award winning" strategies/plans to district staff as professional development at the earliest possible date. Verification of this presentation(s) will be provided to the Cornerstone Director of Student Achievement.**